



University of Stuttgart
International Office

For degree-seeking students of
the Master Program Air Quality
Control, Solid Waste and Waste
Water Process Engineering
Winter Semester 22/23





This brochure will inform you about the following:

1. What you need to think of prior to coming to Stuttgart
2. First steps after your arrival in Stuttgart
3. Academic calendar

What you need to think of prior to coming to Stuttgart

Prepare and bring along:

- Valid **passport**
- Visa** (if applicable)
- Letter of admission** (*Zulassungsbescheid*) generated by C@MPUS
- Original of your certificates** or certified copy (e.g. school leaving certificate, BSc degree, transcript of BSc studies, language certificates).
- Housing information** and/or **rental contract**
- Biometrical **passport photos**
- Health insurance** (travel health insurance if needed)
- Scholarship contract** (if applicable)
- Any **medicine** you regularly need to take for at least 4-8 weeks
- Proof of being **vaccinated for Covid-19**, or **proof of recovery** (if applicable)
- Applicants for the **intensive German course** will receive a **confirmation** via e-mail. Make sure to have access to this information.

Visa

Entry visa-free	Visa required
<p>Citizens of the EU do NOT need a visa to enter Germany.</p> <p>Citizens of Australia, Brazil, Canada, GB, Japan, South Korea, New Zealand, Israel and the USA can enter Germany without visa but need to apply for a residence permit upon arrival.</p> <p>You will need:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Proof of sufficient financial resources at least EUR 861 per month (e.g. a bank statement showing the credit balance in a bank account in Germany, a blocked bank account, a declaration of financial commitment, or a proof of stipend or scholarship) <input checked="" type="checkbox"/> Proof of accommodation in Germany. 	<p>Citizens of a non-EU country not mentioned on the left need a student visa.</p> <p>Please apply at the German embassy or consulate in your country of residence. Schedule an appointment as soon as possible, since visa procedures can take up to six months. The visa is usually issued for three month. It must be changed into a residence permit after your arrival in Germany.</p> <p>Check with the German embassy office which additional documents you need. This might vary from country to country.¹</p>
<p>Please find further information at: www.uni-stuttgart.de/en/study/international/visa/</p>	

¹ Applicants from China, Vietnam and Mongolia need their academic documents certified by the APS office (www.aps.org.cn, www.vietnam.diplo.de, www.ulan-bator.diplo.de/aps).



Winter semester 2022/23

Health insurance

EU Students and Students from countries with a social security agreement

Students from **EU countries** need the **European health insurance card (EHIC)** for proof of health insurance. It is available at the health insurance company of your home country.

Students from countries with a social security agreement e.g. **Bosnia, Serbia and Turkey** need to bring a confirmation of their current health insurance.

Non-EU Students

Due to German regulations **students from non-EU countries** under 30 years of age are required to purchase a **student health insurance** at a local insurance company in Stuttgart which amounts to approx. 110 EUR per month. Students who have a **health insurance by their program or scholarship provider** need to bring the policy.

Please note:

The compulsory student health insurance comes into effect at the inception of the semester (Oct. 1). If you arrive ahead of time, e. g. to attend a German course, we strongly recommend that you take out a **travel health insurance** in your home country to cover the period until Oct. 1.

Non-EU citizens who are **30 years** of age **or older** must take out a private insurance meeting German standard. All private health insurances in Germany usually exclude pre-existing chronic disease e.g. asthma, diabetes, stomach ulcer, chronic headaches (-> migraine etc.). It will be necessary that you purchase insurance from your home country that will cover up for it. Please contact the International Office for further information.

Intensive German course

The **International Office (IO)** offers an **intensive German course**:

📄 www.uni-stuttgart.de/en/study/international/german-courses/intensive/#id-0980c020

The course is running from **September 1st to October 14th, 2022**.

The course director of your Master's program will **inform** you on how to **register** for this course. The course's dates for the intensive German course are subject to changes due to availability of lecture halls/rooms.

Wed, September 1st	Arrival and registration at the International Office
Followed by the orientation days	Introduction to the intensive German course, important arrival information by the International Office, information session on living and studying in Stuttgart for newbies, etc.
Fri, October 14th	Final exam and end of German language classes

A schedule of the different events **will be handed out** upon **arrival** in Stuttgart at the International Office.

Please note:

Attendance is mandatory at most events otherwise students will not be able to take up the intensive German course. Remember to submit the **Exemption Form: German Language Courses** via e-mail to cd-waste@ifk.uni-stuttgart.de **before 10.05.2022** in case you are not required to attend the intensive German course.

Accommodation

The **Studierendenwerk Stuttgart** and the **VSSW** provide both student dorms in Stuttgart. Please apply online.

🔗 www.studierendenwerk-stuttgart.de/en/accommodation

🔗 [Studentenwohnheim \(vssw.de\)](http://www.vssw.de)

We strongly advise to apply **as soon as possible** for a dormitory room. Rooms are allocated on a first-come, first-served basis.

Only **single rooms** in mixed (male/female) student dormitories with shared kitchen and bathroom are available. Finding a room on the private housing market is possible but it usually takes a long time and rooms are quite expensive. Please note that you must have **accepted your admission** for your international Master's program through your C@MPUS account by the time you apply for a dorm room. It is not necessary to do the enrolment at the University for the application for a dormitory room. Apply online at:

🔗 <http://www.studierendenwerk-stuttgart.de/en/onlinebewerbung-wohnen>

Remember to submit **the signed "Expression of interest in a dormitory room"** via email to cd-waste@ifk.uni-stuttgart.de before the deadline:

Mind the application deadline: May 10th, 2022.
Late applications cannot be considered.

Please note:

The **reservation period** for Master's students in the international Master's programs starts on either **September 1st or October 1st** depending on the start of your program. Neither the International Office nor your Master's program have any influence on the allocation of your dorm room.

Furthermore, there is **no guarantee to get a room offer** by the **Studierendenwerk Stuttgart or the VSSW** as the **number of rooms** are **limited!**

As soon as the **Studierendenwerk Stuttgart or the VSSW** has allocated the rooms (approx. four to six weeks prior to the reservation period) they will send you **a room offer** by e-mail. This offer includes the **rental contract**, your **hirer code** and the contact details of the person in charge of your dormitory. You will also receive instructions on how to accept your room offer so that your rental contract becomes effective.

In order for your rental contract to become effective you must transfer a deposit of about **EUR 700** to the bank account of the dormitory provider. Mind the **deadline** for the transfer to arrive in **their account!**

The EUR 700 deposit already includes part of the first month's rent while **EUR 400** will be kept as **deposit** and will be **reimbursed** at the end of your stay in the dormitory if there are no complaints about the status of your room.

Should you come to Stuttgart at a time when you cannot move into your dorm room immediately (e.g. weekend, very early or late), we recommend you book a room in a youth hostel or a low-budget hotel well in advance.

Private/temporary accommodation

Private housing market

If you are not among those who have been allotted a dorm room you will have to search for a room of the **private housing market**. During your room search we recommend you stay in one of the **youth hostels** or low-budget hotels in Stuttgart. You can find many links and tips for **private** and **low budget** places here

🔗 <https://www.uni-stuttgart.de/en/study/living-in-stuttgart/housing/index.html>

Please note that it is absolutely **necessary to book in advance**, since hostels and low-budget hotels are quickly booked out at this time of the year!

Items of practical use

If you move into a student dorm of the **Studierendenwerk Stuttgart** or the **VSSW** please remember that the **first moving-in day is September 1st or October 1st, 2022**. You can get the dorm key only during the office hours of the caretaker **[Hausmeister]**. The office hours will be indicated in your housing information from the Studierendenwerk Stuttgart or the VSSW.

When you **arrive in Stuttgart on a Saturday/Sunday** or before your rental contract becomes effective we suggest you stay at a youth hostel or a guest house for the first nights. Please be sure to book in advance.

- ☑ Make sure you have **enough money** available - e. g. for the semester contribution approx. EUR 190, the tuition fee for non-EU students EUR 1.500, your rent, the public transportation pass for September about EUR 60 for the inner city or EUR 160 for the whole metropolitan area, the public transportation pass for the winter semester (October-March) EUR 270, other incidentals i.e. food and drink EUR 200, compulsory broadcasting fee, health insurance.
- ☑ You will also need some **small change** (about EUR 5) for public transportation from the airport/train station to the Vaihingen campus or city center. Or you download the app to order a ticket by mobile phone:
🔗 <http://en.vvs.de/tickets/how-to-buy-a-ticket/>
- ☑ Do not forget to bring along **clothing for rainy** and **cold weather**.
- ☑ **Glasses** are very expensive in Germany you might bring a second pair along
- ☑ For all electrical appliances you will need a 220-volt adapter.

Please note:

Do not come to Stuttgart and expect to be able to finance your studies by working.

The University of Stuttgart's international Master's programs are full-time study programs and the study load is very high.



Support programs for international students

The University of Stuttgart offers different support programs for international students to assure a perfect start and successful studies.

🔗 www.student.uni-stuttgart.de/en/startingout/international/support/

Buddy program ready.study.stuttgart

The international buddy program ready.study.stuttgart aims to support you during your start here in Stuttgart. Our buddies will welcome you at the airport, help you buy a ticket for the public transportation and show you which train you need to take in order to get to your accommodation. There is a limited amount of places available (first come, first served). Please **register** at least **three weeks prior** to your arrival.

🔗 <https://www.uni-stuttgart.de/en/study/international/ready-study-stuttgart/>

Intercultural Mentoring Program

Are you looking for answers about your studies in Germany?

In the mentoring program another student accompanies you for an **entire semester** as personal mentor. The mentoring program helps you make friends and also offers workshops and a leisure time program. Please **register** here:

🔗 www.student.uni-stuttgart.de/en/startingout/international/support/mentoring/

However, keep in mind that **the M.Sc. WASTE offers its own Welcoming Service with former M.Sc. WASTE students** willing to support you on any formalities. They will also pick you up at the airport/trains station. To register to the M.Sc. WASTE welcoming service, please fill up the corresponding form sent to you via e-mail.

Arrival and first steps:

Students arriving in **September**: Please be sure to arrive on **Thursday, September 1st, 2022** if you are registered for our intensive German course (IGC). Only students who are present from the first day on can attend the intensive German course and participate in the subsequent extensive course during the semester.

Students arriving in **October**: We recommend you arrive in the week before the lectures start from Monday, **October 10th, 2022** onwards.

If you move into a student dormitory:

1. Go to the caretaker's office [Hausmeister] of your dorm. Please mind the office hours (see housing information)! You may arrange an individual appointment with your caretaker.
2. Move into your dorm room and relax.

All students:

3. Go to the International Office at the IZ. All students will receive a **Welcome Package** with information about the formalities and a detailed program about the following days. During some **information sessions** in small groups we go through all the formalities and give you useful advice (Guidance on formalities).



Winter semester
2022/23

Orientation program

The respective current orientation program can be found on our website. The events are continuously updated.

www.student.uni-stuttgart.de/en/startingout/international/orientation-days/

We offer an online Pre-departure information on May 17th, 2022 at 4pm (CET)

Academic calendar with current dates

The **academic year** at German universities is divided into **two semesters**, the winter and the summer semester. The winter semester always lasts from **October 1st until March 31st** and the summer semester from **April 1st until September 30th**. The exact dates of the lecture period, when classes take place, vary slightly each year. The classes of the winter semester usually start by mid-October and finish by mid-February. The classes of the summer semester start by mid-April and end by mid-July. During the semester break examinations and block courses take place. Check the dates for examinations and block courses before you plan to leave Stuttgart for holidays or for any other reason.

Winter Semester 2022/23*	
Classes start: Mon, Oct. 17, 2022	Classes end: Sat, Feb 11, 2023
Summer Semester 2023	
Classes start: Mon, April 11, 2023	Classes end: Sat, July 22, 2023

Please note:

Because of the Christmas holidays there are no lectures from Fri, Dec 23 to Sat, Jan 7.

Public holidays

The university and all shops are closed on public holidays:

Monday, October 3, 2022	German Unification Day
Tuesday, November 1, 2022	All Saints' Day
Saturday, December 24*, 2022	Christmas Eve
Sunday, December 25, 2022	1.Christmas Day
Monday, December 26, 2022	2.Christmas Day
Saturday, December 31*, 2022	New Years' Eve
Sunday, January 1, 2023	New Years' Day
Friday, January 6, 2023	Epiphany
Friday, April 7, 2023	Good Friday
Monday, April 10, 2023	Easter Monday
Monday, May 1, 2023	May Day (Labour Day)
Thursday, May 18, 2023	Ascension Day
Monday, May 29, 2023	Whit Monday
Thursday, June 8, 2023	Corpus Christi

*Offices and Shops might be closed or have shorter office hours

Corona Pandemic

You may find important information concerning changes due to the Corona pandemic on our website. This includes a **Welcome Checklist** on formalities in Stuttgart and eventually an information sheet on special **entry regulations**. Please have a look at our website before traveling to Stuttgart.

<https://www.student.uni-stuttgart.de/en/international/corona/>

Please consider: Depending on the development of Covid-19 some dates and programs mentioned above might be subject to change – we keep you up-dated!

Contact at the IO

Contact for students in international Master's programs:

Svenja Wübker and **Katja Jenkner**

International Office
Pfaffenwaldring 60
70569 Stuttgart
Phone +49 (0)711 685-685 66

Our offices are located on Campus Vaihingen at the International Center (IZ) on the 1st floor

✉ incoming@ia.uni-stuttgart.de

Please name your study program when you contact the International Office.
Thank you!

We are looking forward to welcoming you in Stuttgart!
Your International Office