



University of Stuttgart
Germany

C@MPUS Application Manual

For EPOS-DAAD Scholarship Applicants

Winter Term 2022/2023



M.Sc. WASTE

M.Sc. International Program
“Air Quality control, Solid Waste and Waste Water Process Engineering”

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General Information for Applicants

The application process consists of two steps:

STEP 1: COMPLETION OF APPLICATION FOR ADMISSION TO WINTER TERM 2022/2023 IN THE C@MPUS ONLINE APPLICATION PORTAL

STEP 2: POSTAL SUBMISSION OF SELECTED APPLICATION DOCUMENTS TO THE M.Sc. WASTE OFFICE

Herewith the M.Sc. WASTE Office provides you an application manual that briefly guides you through the C@MPUS application portal by indicating the special steps that must be followed to also apply for the EPOS-DAAD scholarship. The procedure is divided in two parts:

Part 1: How to register at the C@MPUS system

Part 2: How to enter your data in order to complete your application for the M.Sc. WASTE program as well as for the EPOS-DAAD scholarship on C@MPUS system.

Please note:

- **Only if Step 1 and Step 2 are done, the application to the Master Study Program WASTE is successfully completed. Please follow carefully the indications made through this document for a successful application to the EPOS-DAAD scholarship.**
- In case you only entered your data in the C@MPUS online portal, please bear in mind that you must also send the required application documents to the M.Sc. WASTE Office no later than **September 30th, 2021 (12:00 a.m. (midnight) CET Central European Time)**.
- Please do not send the required application documents before having completed step one. You will be asked to provide the **applicant and application number** provided by the C@MPUS application portal in the “Short Application Form” (downloadable from the M.Sc. WASTE website).

Please submit the **required** documents by post to the following address:

**M.Sc. WASTE Office
Universität Stuttgart
Institut für Feuerungs- und Kraftwerkstechnik
Pfaffenwaldring 23
D-70569 Stuttgart
Germany**

The Admissions Committee will decide upon the applications received on time. You will be informed via C@MPUS whether you were admitted or rejected in our Master Study Program. The M.Sc. WASTE Office Team will inform you once your application is complete. Applications will be processed only after September 30th, 2021. Please do not expect any results before November, 2021.

Regarding the results of the EPOS-DAAD scholarship, the DAAD will notify you via email if you were granted with the scholarship, after having conducted a personal interview (online or via telephone).

Directions

Please follow the directions in order to register successfully. Further information for the online application can be found by clicking on the blue “i” or on the blue highlighted links in C@MPUS.

VERY IMPORTANT:

While you are working with C@MPUS, **please never go back in your browser** because then you have to start all over again. Always use the *Back* button in C@MPUS in case you want to go back.

We wish you much success with your application.

Sincerely,

M.Sc. WASTE Office Team

FAQs

General FAQs on the application process:

For further questions on the application process of the MSc WASTE program, please download our FAQ document from our website:

https://www.waste.uni-stuttgart.de/download/FAQs_WS2022_2023.pdf

Specific FAQs on the C@MPUS portal

If you experience any difficulties with the C@MPUS system while you proceed with your application steps, please go to the C@MPUS FAQs:

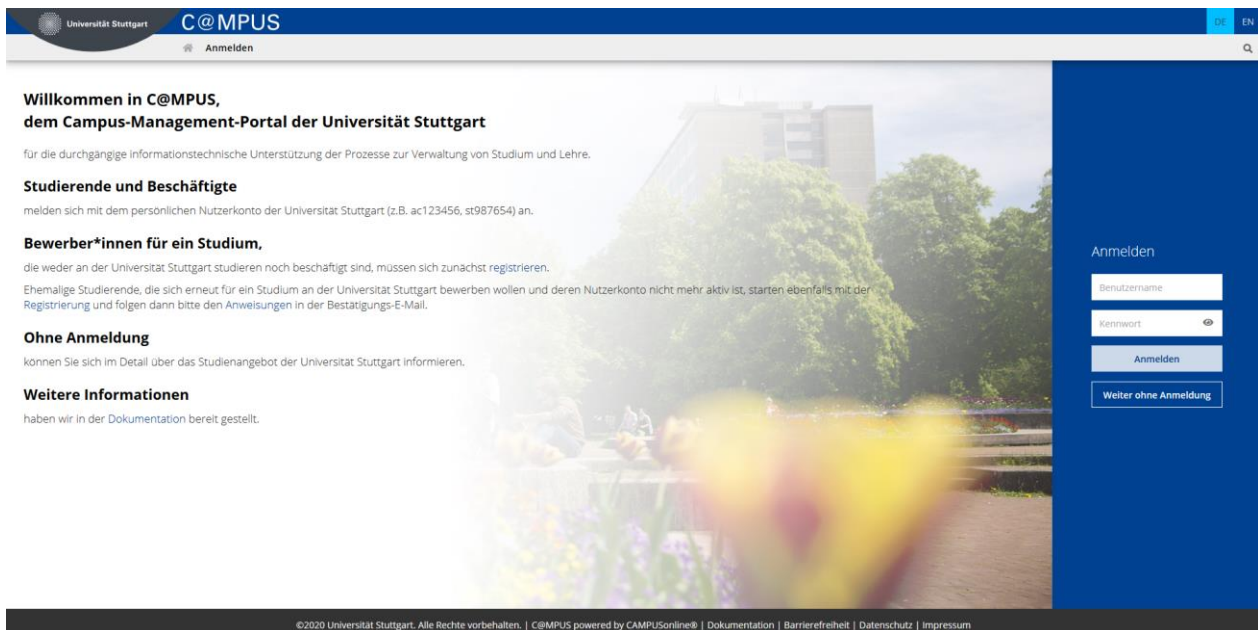
<https://www.uni-stuttgart.de/en/study/application/online/faq/>

If your answer(s) could not be clarified, or if you have any other technical problems with C@MPUS, please send an email to: **support(at)campus.uni-stuttgart.de**

Part 1: Registration at C@MPUS

STEP 01 / ACCESS THE PORTAL

Please follow the link (<https://campus.uni-stuttgart.de>) to access the C@MPUS portal.



The screenshot shows the C@MPUS portal homepage. The header features the University of Stuttgart logo and the C@MPUS logo, with a search icon and language options (DE, EN). The main content area is divided into two columns. The left column contains a welcome message, a description of the portal's purpose, and sections for students, applicants, and general information. The right column features a blue sidebar with a login form. The background image shows a university building and a garden.

Willkommen in C@MPUS,
dem Campus-Management-Portal der Universität Stuttgart

für die durchgängige informationstechnische Unterstützung der Prozesse zur Verwaltung von Studium und Lehre.

Studierende und Beschäftigte
melden sich mit dem persönlichen Nutzerkonto der Universität Stuttgart (z.B. ac123456, st987654) an.

Bewerber*innen für ein Studium,
die weder an der Universität Stuttgart studieren noch beschäftigt sind, müssen sich zunächst registrieren.
Ehemalige Studierende, die sich erneut für ein Studium an der Universität Stuttgart bewerben wollen und deren Nutzerkonto nicht mehr aktiv ist, starten ebenfalls mit der Registrierung und folgen dann bitte den Anweisungen in der Bestätigungs-E-Mail.

Ohne Anmeldung
können Sie sich im Detail über das Studienangebot der Universität Stuttgart informieren.

Weitere Informationen
haben wir in der Dokumentation bereit gestellt.

Anmelden

Benutzername:



Kennwort:

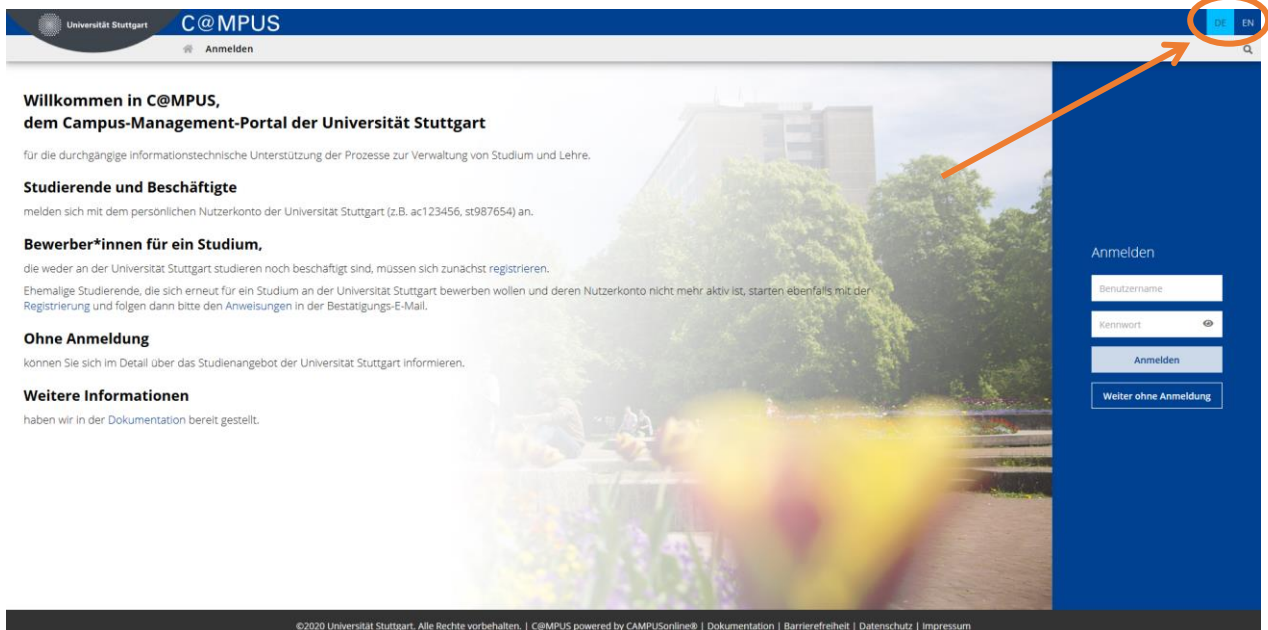
Anmelden

Weiter ohne Anmeldung

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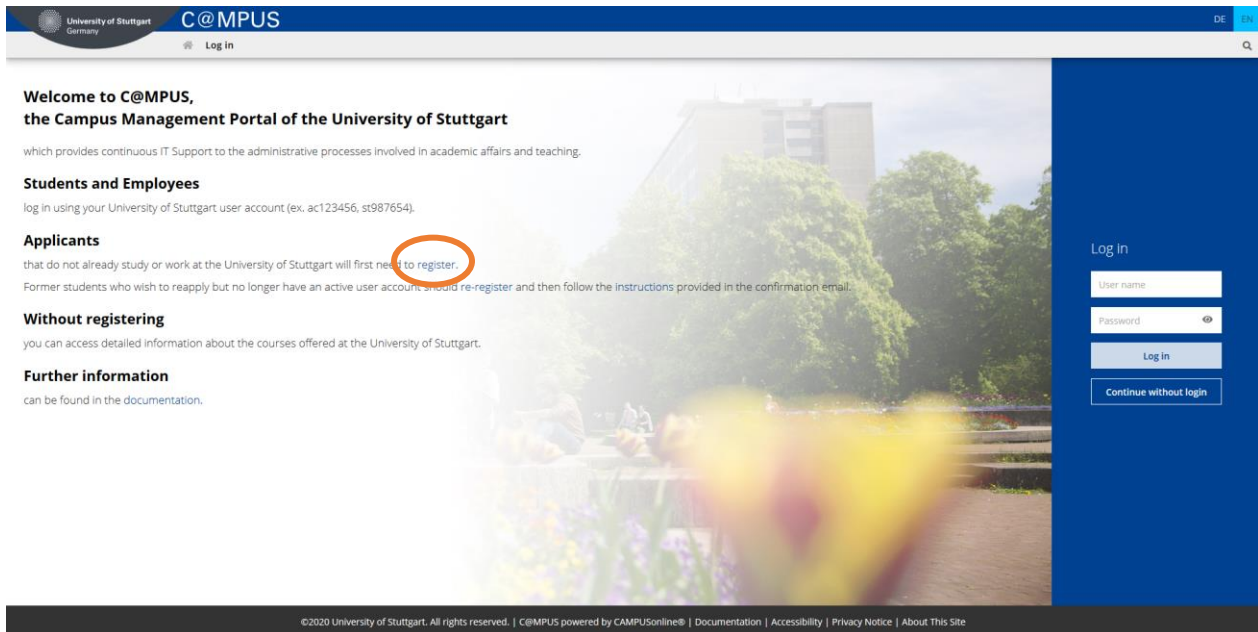
STEP 02 / LANGUAGE SETTING

Once you access the portal, make sure the language is set to English, if you do not speak German. If you find German as default, please hover your mouse to the upper right corner, click on the “EN” in the toolbar   to select English.



STEP 03 / REGISTRATION ACCESS

In order to start your registration, you have to click **register** (please see orange circle).



The screenshot shows the C@MPUS portal for the University of Stuttgart. The header includes the university logo, the C@MPUS name, and a 'Log in' link. The main content area has a background image of a university building and a path. It contains several sections: 'Welcome to C@MPUS, the Campus Management Portal of the University of Stuttgart', 'Students and Employees' with a 'Log in' link, 'Applicants' with a 'register' link circled in orange, 'Without registering', and 'Further information'. A right sidebar contains a 'Log in' section with input fields for 'User name' and 'Password', and buttons for 'Log in' and 'Continue without login'. The footer contains copyright information and links to documentation, accessibility, privacy notice, and about the site.

University of Stuttgart
Germany

C@MPUS

DE EN

Log in

Q

Welcome to C@MPUS,
the Campus Management Portal of the University of Stuttgart

which provides continuous IT Support to the administrative processes involved in academic affairs and teaching.

Students and Employees
log in using your University of Stuttgart user account (ex. ac123456, st987654).

Applicants
that do not already study or work at the University of Stuttgart will first need to register.
Former students who wish to reapply but no longer have an active user account should re-register and then follow the instructions provided in the confirmation email.

Without registering
you can access detailed information about the courses offered at the University of Stuttgart.

Further information
can be found in the documentation.

Log in

User name

Password

Log in

Continue without login

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STEP 04 / CREATE A NEW APPLICANT ACCOUNT

Now you might insert your data in order to create a new applicant account.

Remind to use capital letters for the first letter of names, places, etc. and separate words with space, not with comma. Otherwise, the system will not accept the data. Yellow fields are mandatory.

Please enter your last name and your first name(s) exactly as they are written in your passport. Your name(s) cannot be changed later on!

Please also note that you must use a valid email address (preferably your personal email address and not one from your former university). The University of Stuttgart will communicate with you (starting with the application and later on with the admission or rejection as well as the enrollment) via this email address so it is absolutely necessary that you have unlimited access to it. Your email cannot be changed later on!

You can select again the preferred language at the end, so that it will be already set for the next application steps.

Read the data protection declaration of the University of Stuttgart and continue with the process by clicking on **Confirm Data**.

University of Stuttgart
C@MPUS
Login DE EN
Registration - basic user / C@MPUS V2.00

Master data

Mr./Mrs./Ms.

First name

Last name

Date of birth

Maiden name

Account data

Email address

Preferred language

Note

With submitting your data, you confirm that you have read and accepted the data protection declaration of the University of Stuttgart: <https://www.student.uni-stuttgart.de/studienorganisation/datenschutzklarung>.

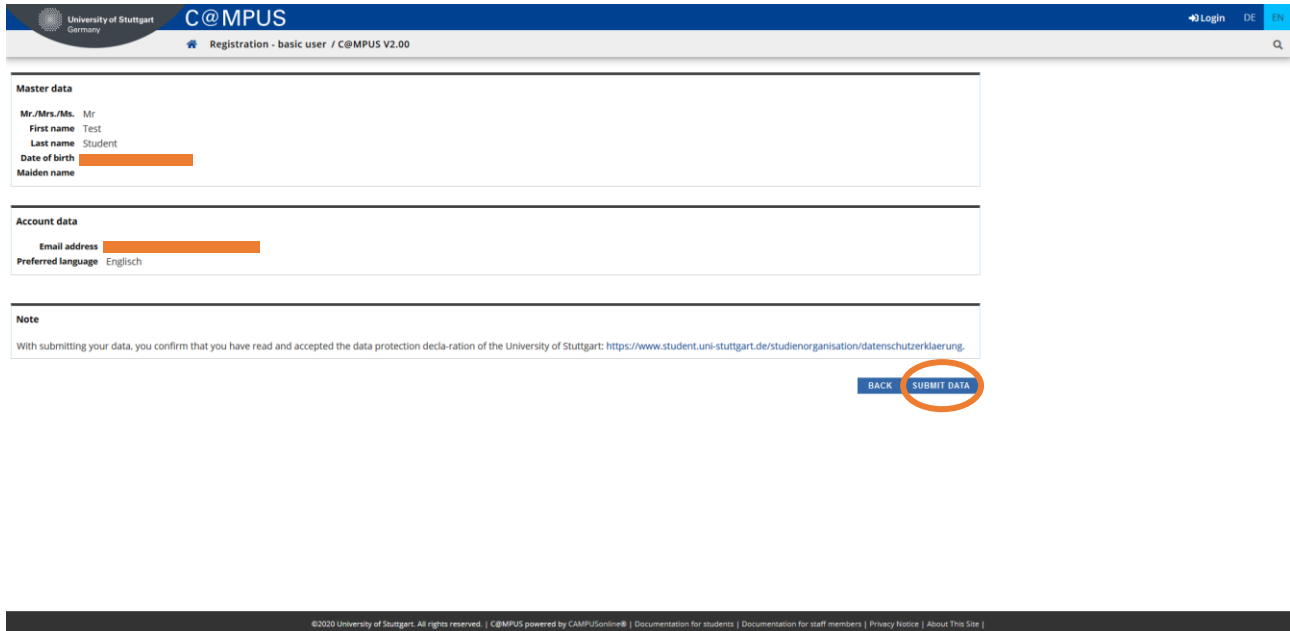
CONFIRM DATA

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STEP 05 / DATA REVIEW

Please carefully check the data in this screen. Once you submit the registration of the applicant account, **you will not be able to change your name(s) again.**

If everything is in order, continue by clicking on **Submit Data**.



The screenshot shows the 'C@MPUS' registration interface for the University of Stuttgart. The header includes the university logo, the 'C@MPUS' title, and navigation links for 'Login', 'DF', and 'EN'. Below the header, the page is titled 'Registration - basic user / C@MPUS V2.00'. The main content area is divided into three sections: 'Master data', 'Account data', and 'Note'. The 'Master data' section contains fields for 'Mr./Mrs./Ms.' (set to 'Mr'), 'First name' (set to 'Test'), 'Last name' (set to 'Student'), 'Date of birth' (with an orange input field), and 'Maiden name'. The 'Account data' section contains fields for 'Email address' (with an orange input field) and 'Preferred language' (set to 'Englisch'). The 'Note' section contains a disclaimer about data protection. At the bottom right, there are two buttons: 'BACK' and 'SUBMIT DATA', with the latter circled in orange. The footer contains copyright information for 2020 and links to documentation and privacy policies.

University of Stuttgart
Germany

C@MPUS

Registration - basic user / C@MPUS V2.00

Master data

Mr./Mrs./Ms. Mr

First name Test

Last name Student

Date of birth [Orange box]

Maiden name

Account data

Email address [Orange box]

Preferred language Englisch

Note

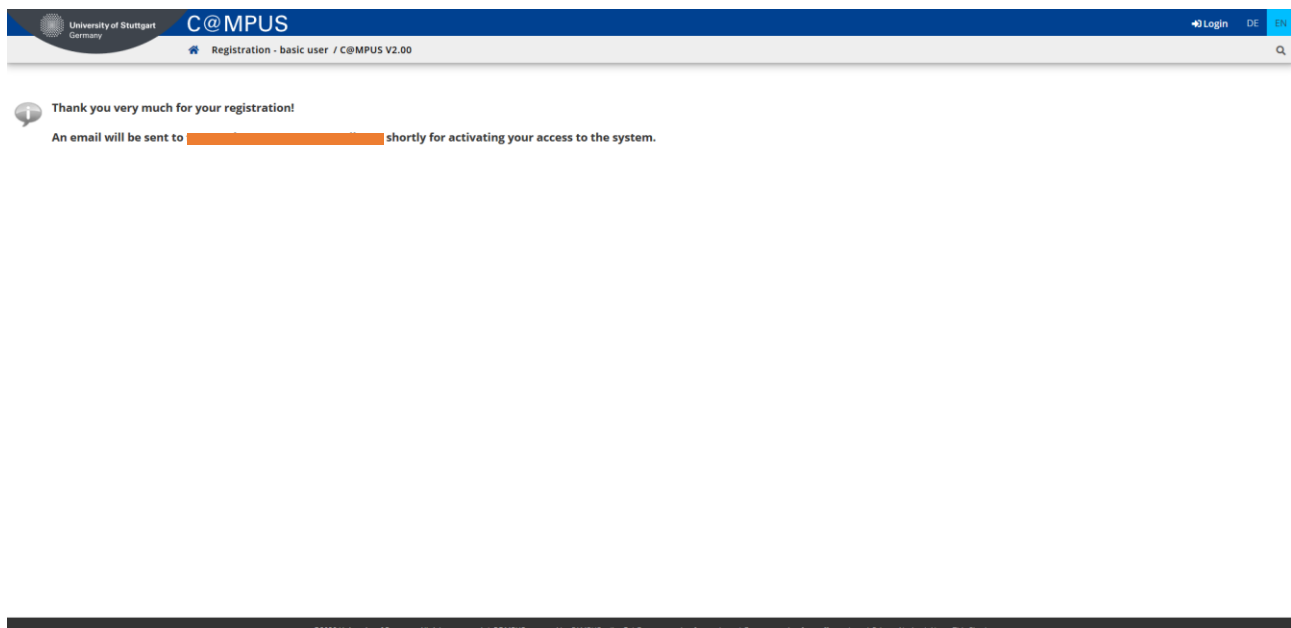
With submitting your data, you confirm that you have read and accepted the data protection declaration of the University of Stuttgart: <https://www.student.uni-stuttgart.de/studienorganisation/datenschutzerklaerung>.

BACK SUBMIT DATA

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STEP 06 / COMPLETION OF REGISTRATION

Now your registration is completed and you will receive your activation link to the email address you gave previously. You can close this window now.




STEP 07 / ACCOUNT CONFIRMATION

Please check your email. Use the link included in the email to confirm your account creation.

Keep in mind the expiration date of the link. Press **Continue** to set up your password.

Activating the access to C@MPUS Inbox x

 **support@...uni-stuttgart.de**
to me ▾

Dear Test Student,

You have registered in C@MPUS and provided the following information:

- First name: Test
- Last name: Student
- Birthdate: [REDACTED]
- Address: [REDACTED]

Please confirm your registration through the following link: [REDACTED]

The confirmation link is valid until 16.07.2020 10:29.

During confirmation you will be asked to create a password for your C@MPUS account.

In the case that an account with the exact same registration information and email already exists in C@MPUS, you will be able to access the existing account through the confirmation link and can reset your password.


If you have not attempted to register with C@MPUS please ignore this email.

Best regards,

Your C@MPUS Support Team

C@MPUS V2.00 Universität Stuttgart

Registration - basic user



Thank you very much. Your email address [REDACTED] has just been verified by the system.

Next you will receive your personal account at C@MPUS, please click 'Continue'.

Continue

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Part 2: Application to the Study Program

STEP 08 / ACCOUNT – SET PASSWORD

The password needs to be set after the confirmation of your account.

Please, select your password according to the following criteria:

Required

- Min. 8, max. 40 characters
- At least 3 letters
- At least 1 number
- At least 1 special character from !#\$%&()*+,-./:;<=>?@[\\]^_`{|}~
- Must not contain your first name, last name, username or day of birth

Recommended

- Parts of your first name or last name should not be used either.
- Generally no parts of words should be used (more than three letters in a row), which may be found in (German or English) dictionaries.

Please do not forget to save. You will be logged in automatically after clicking on **Save**.

C@MPUS V2.00

University of Stuttgart

Account reactivation
Basic user

User name kka1e6y7

Password

Confirm new password

Please choose the password according to the following criteria:

- Required
 - min 8, max 40 characters
 - at least 3 letters
 - at least 1 number
 - at least 1 special character (additional to numbers and letters) from !#\$%&()*+,-./:;<=>?@[\\]^_`{|}~
 - must not contain your first name, last name, username or day of birth
- Recommendations
 - Also parts of first or last names should not be used.
 - You should not use parts of words (more than 3 letters) which can be found in (English or German) dictionaries.

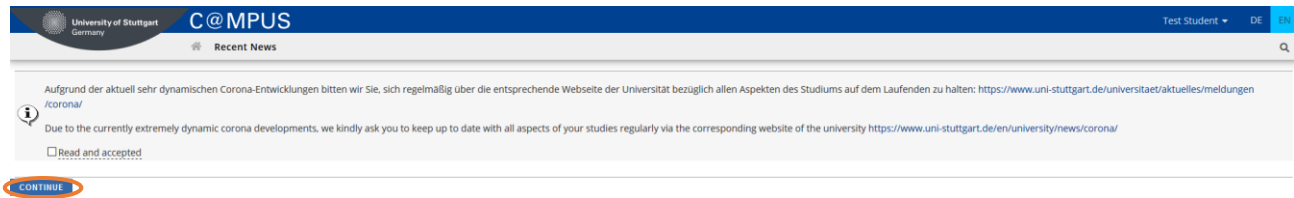
Please choose a strong password and keep it secret. To detect potential abuse, we always show you your last login and, in case, failed logins.

Save Cancel

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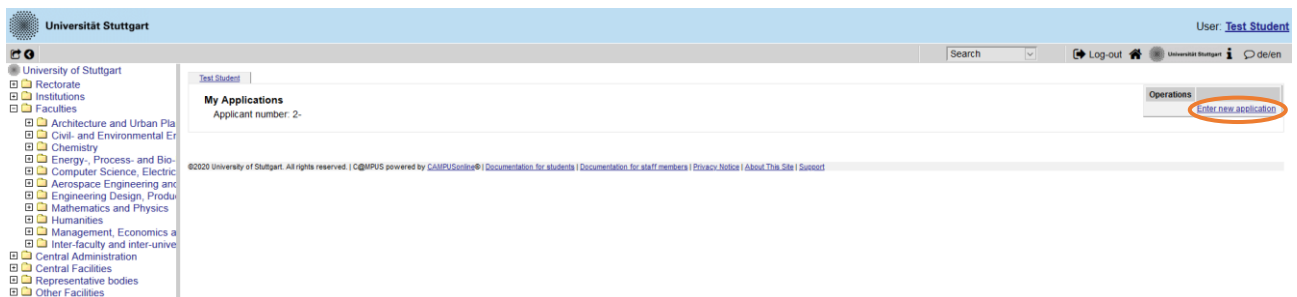
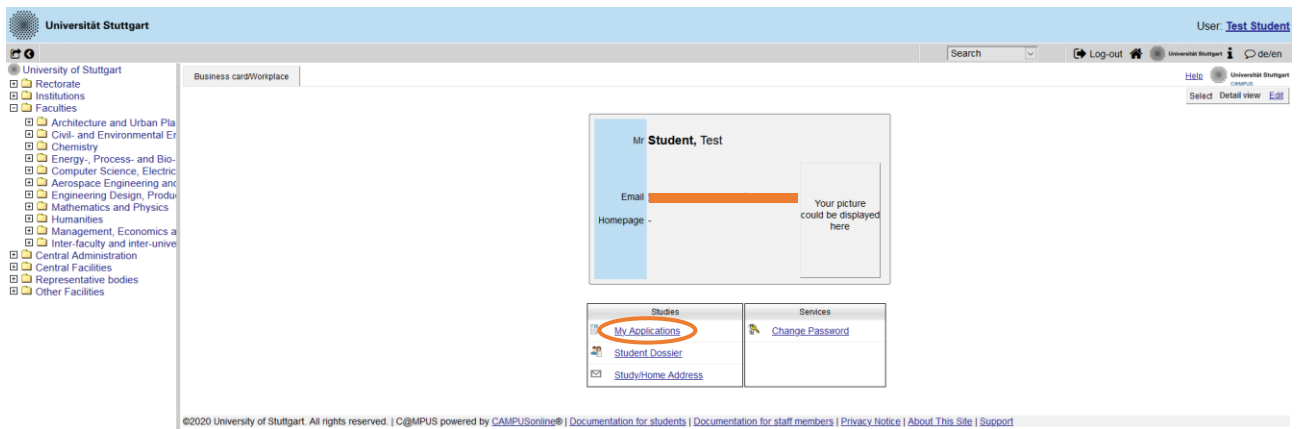
STEP 09 / WARNING ABOUT POSSIBLE CHANGES DUE TO CORONA

A warning about changes due to Corona will show up. You can check the “Read and accepted” box to prevent reading the warning the next time you log in. Click on **Continue** to advance to your homepage.



STEP 10 / ACCOUNT – HOME SCREEN

From the following screen you can access the application platform. Click on **My Applications** and in the following screen on **Enter new application** to continue.



STEP 11 / ONLINE APPLICATION – START OF COURSE

This page shows the start of the course you are applying for. Choose Wintersemester 2022/23 (winter term 2022/23) and click **Continue** to go on with your application.

The screenshot displays the 'ONLINE APPLICATION' interface of the University of Stuttgart. On the left is a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', 'Faculties', and various faculties. The main content area is titled 'ONLINE APPLICATION' and includes a 'Start of course' section. This section contains a dropdown menu labeled 'Start of course' with 'Wintersemester 2021/22' selected. The dropdown is circled in orange. Below the dropdown, there is a note about the upper limit of applications (max. 6 undergraduate programmes) and a note about tuition fees for international students from non-EU countries. At the bottom of the form are buttons for 'Cancel', 'Preview', 'Back', and 'Continue'.

University of Stuttgart

User: Test Student

Search

Log-out

University of Stuttgart

de/en

ONLINE APPLICATION

Help Support

Start of course

Select degree program

Personal data

Correspondence address

Permanent home address

Please choose the semester for which you wish to apply at the University of Stuttgart. Please note that there are degree programs which might not be offered in every semester or for which you can only apply for a higher semester. Bachelor programs at the University of Stuttgart usually start in winter semester. Most international Master of Science programs only start in the winter semester.

Start of course: Wintersemester 2021/22

When applying, please consider the upper limit of

- max. 6 undergraduate programmes subject to NC for the first semester

If you exceed the upper limit with this application you may have to withdraw another application before you will be able to continue with this one. Please note that you can only file one application each for the first and for a higher subject-specific semester.

NOTE: The State of Baden-Württemberg charge **tuition fee for international students from non-EU countries** (1.500 Euro/semester) as well as tuition fee for a Second Degree (650 Euro/semester). Please, find more information here:
<https://www.student.uni-stuttgart.de/studienorganisation/formalitaeten/gebuehren-und-beitraege/studiengebuehren/>

Cancel Preview Back Continue

STEP 12 / ONLINE APPLICATION – SELECT DEGREE PROGRAM

Please select:

- **Type of studies** → Master program

Universität Stuttgart

User: Test Student

Search Log-out Universität Stuttgart de/en

ONLINE APPLICATION Help Support

Start of course

Select degree program

Type of studies Master programme

Intended degree Master of Science

Degree program Please select...

Entrance semester 1 - Manual admission

Form of studies Consecutive master program

☒ I have already studied at a university/college before.

☐ I have already applied once for the selected degree program at Uni Stuttgart within the last year.

Cancel Preview Back Continue

After having selected the type of studies, more boxes will appear and you are required to select:

- **Intended degree** → Master of Science
- **Degree program** → Air Quality Control, Solid Waste and Waste Water Process Engineering
- **Form of studies** → Consecutive master program

Please note: The box “I have already studied at a university/college before” is pre-selected. If you already applied for our Master program, please select the box accordingly.

Universität Stuttgart

User: Test Student

Search Log-out Universität Stuttgart de/en

ONLINE APPLICATION Help Support

Start of course

Select degree program

Type of studies Master programme

Intended degree Master of Science

Degree program Air Quality Control, Solid Waste and Waste Water Process Engineering (WASTE)

Entrance semester 1 - Manual admission

Form of studies Consecutive master program

☒ I have already studied at a university/college before.

☐ I have already applied once for the selected degree program at Uni Stuttgart within the last year.

Cancel Preview Back Continue

When you are done, please click on **Continue**.

STEP 13 / ONLINE APPLICATION – PERSONAL DATA

Please check again your personal data. Here you can only choose your academic titles to appear before or after your name (e.g. Bachelor's titles always appear after the name).

Finally, please *Continue*.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar lists various university departments and faculties. The main content area is titled 'Personal data' and contains several form fields. Two orange circles highlight the 'Academic degree in front of the name' and 'Academic degree after the name' dropdown menus, both of which are currently set to 'Please select...'. Other visible fields include 'First name' (Test), 'Last name affix' (Student), 'Surname' (Student), 'All first names' (Test), 'Date of birth' (01/01/1999), 'Gender' (male), 'Place of birth' (Stuttgart), 'Country of birth' (Germany), 'Maiden name', '1st nationality' (Germany), and '2nd nationality' (Please select...). At the bottom of the form, there are 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

STEP 14 / ONLINE APPLICATION – CORRESPONDENCE ADDRESS

Please enter your correspondence address. The University will communicate with you during the study period according to this address (**semester address**), so it has to be **always up to date**.

When you apply, you can enter any valid postal address you have at the moment of the application. It can be changed later on.

Also, enter your contact details (phone and email). Please enter your actual telephone number with country code + dialing code + number without any other characters in between and without signs between the numbers. For example: 004971168583370 for the country code +49 (Germany) + dialing code 0711 + number 83370.

In case your semester address corresponds with your home address, please tick this option.

Otherwise, just press on *Continue*.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The user is logged in as 'Test Student'. The left sidebar lists various university departments. The main content area is titled 'ONLINE APPLICATION' and includes a 'Correspondence address' section. This section contains a form with the following fields: 'Mail delivery c/o', 'Street and number', 'Postal Code/City', 'Country/State' (a dropdown menu), 'Region' (a dropdown menu), 'Telephone number', 'E-mail address', and 'Confirmed email address'. Below the form is a checkbox labeled 'My correspondence address (during the semester) is identical with my permanent home address'. The form is highlighted with an orange border. At the bottom of the form, there are 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

STEP 14-1 / ONLINE APPLICATION – PERMANENT HOME ADDRESS

Please note: this step will only appear if your home address is not identical with your correspondence address. Please fill in this box too and **Continue**.

The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', 'Faculties', and various faculties. The main content area shows the application progress, with 'Permanent home address' highlighted. The 'Home address' section is enclosed in an orange border and contains the following fields:

- Mail delivery c/o:
- Street and number:
- Postal Code/City:
- Country/State:
- Region:

At the bottom of the form, there are buttons for 'Cancel', 'Preview', 'Back', and 'Continue'. The top of the page includes the University of Stuttgart logo, a search bar, and a user profile for 'Test Student'.

STEP 15 / ONLINE APPLICATION – HIGHER EDUCATION ENTRANCE QUALIFICATION

Please enter what type of higher education entrance qualification you hold, when and where you have obtained it. In Germany, this is your “Abitur”.

A foreign higher education entrance qualification is the formal term for your "school leaving certificate" as for example a high school degree. Generally, all the requirements that students have to fulfil in their home country in order to be admitted to study an academic subject at a university also applies in Germany.

Case 1 (GERMAN higher education entrance qualification):

In case you have a German higher education entrance qualification (“Abitur”), please select respectively and fill in the boxes that appear.

The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar lists various university departments and faculties. The main content area shows the 'Higher education entrance qualification' form. The form includes a section for selecting the type of qualification, with radio buttons for 'German Higher Education Entrance Qualification' (selected), 'foreign higher education entrance qualification', and 'Master craftpersons or persons with similar qualification'. Below this, there are input fields for 'Name of certificate (original name)', 'Date of certificate', 'Average grade (GPA)', 'Total score', 'Name of school', 'Location of school', 'Country of school', and 'Division'. The form also features a 'Type' dropdown menu and a 'Please select...' label. The bottom of the form has 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

Case 2 (FOREIGN higher education entrance qualification):

In case you have a foreign higher education entrance qualification, please select respectively and fill in the boxes that appear.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar lists the university's structure, including the Rectorate, Institutions, and various Faculties. The main content area is titled 'Higher education entrance qualification' and contains a form for applicants with foreign qualifications. The form includes a section for selecting the type of qualification, followed by fields for the certificate name, date, average grade (GPA), school name, location, country, and region. The 'Higher education entrance qualification' section is highlighted with an orange border.

University of Stuttgart

User: [Test Student](#)

Log-out

Search

University of Stuttgart

de/en

ONLINE APPLICATION

Start of course
Select degree program
Personal data
Correspondence address
Higher education entrance qualification
Academic background
entrance qualification for Master's programme

Help Support

Higher education entrance qualification

Please enter what type of higher education entrance qualification you hold and when and where you have obtained it. More information: [Higher education entrance qualification](#)

☐ I have obtained a German Higher Education Entrance Qualification.

☒ I have obtained a foreign higher education entrance qualification.

☐ Master craftspersons or persons with similar qualification are allowed to apply for every study program.

Type: Please select...

Name of certificate (original name): 1 to 100 characters

Date of certificate: Format: DD.MM.YYYY

Average grade (GPA): from 1.0 to 4.5

Name of school: 1 to 100 characters

Location of school: 1 to 100 characters

Country of school: not specified

Region: Please select...

Cancel Preview Back Continue

STEP 16 / ONLINE APPLICATION – ACADEMIC BACKGROUND

By default, there are no entries. It is important to make at least one entry, otherwise you can't continue with your application. In order to enter your academic background, please go to **"Add degree program"** and edit data in the box (see orange frame in the screenshot below):

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The user is logged in as 'Test Student'. The 'Academic background' section is active, displaying a table with columns: University, Degree, Degree programs, from, and to. The table is currently empty, showing 'No entries.' An orange arrow points to a button labeled 'Add degree program' at the bottom right of the table area. The button is circled in orange. The interface also includes a sidebar with navigation links, a top header with the university logo and user information, and a main content area with a table for degree programs.

University of Stuttgart

User: Test Student

Search Log-out Universität Stuttgart de/en

ONLINE APPLICATION

Start of course
Select degree program
Personal data
Correspondence address
Higher education entrance qualification
Academic background
entrance qualification for Master's programme

Academic background

University	Degree	Degree programs	from	to
No entries.				

Add degree program

Cancel Preview Back Continue

University/ Subjects

Please select/type:

- Country → **please select the country of your university**
- Place of university/college → **please select the location of your university**
- University → **please select the name of your university**
- Degree → **please select the type of degree**
- Form of studies → **First Degree**
- Major (1st subject) → **Name of your study program**
- 2nd subject → **optional: enter the name of your first specialization**
- 3rd subject → **optional: enter the name of your second specialization**

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The user is logged in as 'Test Student'. The main form is titled 'Edit academic background' and is divided into several sections:

- University/Subjects:** This section contains dropdown menus for 'Country of Educational Institution' (set to Germany), 'Place of university/college', 'University', 'Degree', and 'Form of studies' (set to First Degree). There is also a text input field for 'Matriculation number'.
- 1st subject according to statistics:** A dropdown menu.
- 2nd subject according to statistics:** A dropdown menu.
- 3rd subject according to statistics:** A dropdown menu.
- Semester:** A table with columns for 'from', 'to', 'total', 'Leaves of absence', 'Internship', 'Clinic (internship)', 'Interruptions', and 'Type of break'. The 'total' column shows a value of 0.
- Status:** This section contains dropdown menus for 'Intermediate exam' and 'Final exam', both set to 'not scheduled'. It also includes text input fields for 'Grade' and 'Date' for both exams, with a maximum character limit of 20 for the grade and a date format of DD.MM.YYYY.

At the bottom of the form, there are 'Save and Close' and 'Cancel/Close' buttons.

Semester

In Germany the term “WS” means winter term (from October 1st to March 31th) and “SS” means summer term (from April 1st to September 30th). If you have a different system in your country, please try to choose according to the German system, e.g. if you started with your study program in March 2010, this would be WS2009/10.

If applicable, please enter the number of leave/internship/hospital internship/break terms included in the total duration stated.

- Leave: terms on leave approved by the stated university
- Internship: internships for a period of one term
- Hospital internship: only relevant for medicine students (not important for you)
- Break: terms not enrolled at any university/college

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The 'Edit academic background' section is highlighted with an orange box. It contains the following fields:

- University/Subjects:**
 - Country of Educational Institution: Germany (dropdown)
 - Place of university/college: Please select... (dropdown)
 - University: Please select... (dropdown)
 - Degree: Please select... (dropdown)
 - Form of studies: Please select... (dropdown)
 - Matriculation number: (text input)
- 1st subject according to statistics:** Please select... (dropdown)
- 2nd subject according to statistics:** Please select... (dropdown)
- 3rd subject according to statistics:** Please select... (dropdown)
- Semester:** (highlighted with an orange box)
 - from: Please select... (dropdown)
 - to: Please select... (dropdown)
 - total: 0 (text input)
 - Leaves of absence: from 0 to 20 (text input)
 - Internship: from 0 to 20 (text input)
 - Clinic (internship): from 0 to 20 (text input)
 - Interruptions: from 0 to 20 (text input)
 - Type of break: Please select... (dropdown)
- Status:**
 - Intermediate exam: not scheduled (dropdown)
 - Final exam: not scheduled (dropdown)
 - Grade: max. 20 characters (text input)
 - Date: Format DD.MM.YYYY (text input)

Buttons at the bottom: Save and Close, Cancel/Close.

Status

You might enter this information in C@MPUS to continue with the application online. However, keep in mind that this is not enough and you must follow step 2 by sending your transcript of records and short application form by post to complete your application. Therefore, please make sure, that the CGPA (cumulative grade point average) is mentioned on your Transcript of records.

The screenshot shows the 'Edit academic background' form in the C@MPUS system. The form is titled 'ONLINE APPLICATION' and 'Edit academic background'. It contains several sections for data entry:

- University/Subjects:** Includes dropdowns for Country of Educational Institution (Germany), Place of university/college, University, Degree, and Form of studies. A text field for Matriculation number is also present.
- 1st subject according to statistics:** A dropdown menu.
- 2nd subject according to statistics:** A dropdown menu.
- 3rd subject according to statistics:** A dropdown menu.
- Semester:** A table with columns: from, to, total, Leaves of absence, Internship, Clinic (internship), Interruptions, and Type of break. The 'from' and 'to' columns have dropdown menus.
- Status:** A section with two columns for 'Intermediate exam' and 'Final exam'. Each column has a dropdown for the exam status (not scheduled) and a text field for the grade (max. 20 characters). There are also date fields (Format: DD.MM.YYYY) for each exam.

Buttons at the bottom include 'Save and Close' and 'Cancel/Close'.

Please remember to **Save and Close** in order to go on. If everything was right, then you will see your entry listed on the previous window:

The screenshot shows the 'Academic background' list in the C@MPUS system. The list is titled 'ONLINE APPLICATION' and 'Academic background'. It contains a table with the following columns: University, Degree, Degree programs, from, and to. The table has one entry:

University	Degree	Degree programs	from	to
Santiago, Universi	Chemical Engi	Chemical Engi	04W	10W

Buttons at the bottom include 'Cancel', 'Preview', 'Add degree program', 'Back', and 'Continue'.

STEP 17 / ONLINE APPLICATION – ENTRANCE QUALIFICATION FOR MASTER'S PROGRAM

In this step please enter the requested information in order to know if you already finished your previous academic studies.

Click on **Continue** to move forward with the application.

The screenshot displays the University of Stuttgart online application portal. The header includes the university logo, name, and user information (User: Test Student). A sidebar on the left lists various university departments and faculties. The main content area is titled 'ONLINE APPLICATION' and shows a progress bar with the current step highlighted: 'entrance qualification for Master's programme'. Below this, there are input fields for 'Academic background' (Santiago, University of Chile - Chemical Engineering - Chemical Engineering), 'Grade' (4.0), and 'Date' (01.03.2010). At the bottom of the form, there are buttons for 'Cancel', 'Preview', 'Back', and 'Continue'.

STEP 18 / ONLINE APPLICATION – HIGHER EDUCATION ENTRANCE QUALIFICATION

Please submit your higher education entrance qualification, corresponding to the information on Step 15.

The maximum file size is **1 MB** and only pdf files are accepted.

The screenshot displays the 'ONLINE APPLICATION' interface of the University of Stuttgart. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Reclorate', 'Institutions', 'Faculties', and various faculties. The main content area is titled 'Higher Education Entrance Qualification / High School Diploma'. It instructs the user to 'Please upload your higher education entrance qualification.' Below this, there is a section for 'Current document' with a table header: 'File name', 'Type', 'File Size', and 'Date'. The table currently shows 'No document uploaded'. A 'New document' section follows, stating: 'Please upload your documents in one single PDF file (Portable Document Format, pdf), if the file format is not stated otherwise in the description above. The maximum file size is 1 MB. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.' A 'File' button and a 'Durchsuchen...' button are present, with the text 'Keine Datei ausgewählt.' below them. At the bottom of the main content area are 'Back' and 'Continue' buttons. The top of the page shows the 'Universität Stuttgart' logo, a search bar, and user information: 'User: Test Student' and 'Log-out'.

STEP 19 / ONLINE APPLICATION – BACHELOR’S DEGREE CERTIFICATE

This requirement only applies if you have already completed a degree program and received your certificate. Please upload your Bachelor’s degree certificate.

In case you have another university degree (e.g. Master or Diploma), or in case you have more than one university degree, please upload the degree certificate of the study which is relevant as entrance qualification for the application to this specific Master program.

IMPORTANT: For your application to the EPOS-DAAD scholarship is necessary that you upload the respective additional degree certificates and transcript of records, even if they are not relevant for our master program, under the section “Certificates of Additional Degrees” coming below (see Step 25).

The maximum file size is **2 MB**. Please scroll down to see the file uploading area.

The screenshot displays the 'ONLINE APPLICATION' interface of the University of Stuttgart. On the left, a navigation menu lists various university departments and administrative services. The main content area is titled 'Bachelor's Degree Certificate' and includes instructions for uploading a degree certificate. A table labeled 'Current document' shows 'No document uploaded'. At the bottom, there are 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

Universität Stuttgart

User: [Test Student](#)

Search [] Log-out Universität Stuttgart de/en

ONLINE APPLICATION [Help](#) [Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[Entrance qualification for Master's degree program](#)
[Higher Education Entrance Qualification / High School Diploma](#)
• Bachelor's Degree Certificate
[Detailed Instructions for Applications in International Master Study Programs](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
[Continuation of studies](#)
[Letter of motivation](#)
[Certificates of Additional Degrees](#)

Bachelor's Degree Certificate

This requirement only applies if you have already completed a degree program and received your certificate.

Please upload your Bachelor's degree certificate.

In case you have another university degree (e.g. Master or Diploma), or in case you have more than one university degree, please upload the degree certificate of the study which serves as entrance qualification for the Master's program you are applying for currently.

You can upload certificates of additional studies and degrees on one of the following pages "Certificates of Additional Degrees and Transcripts of Records".

Current document

File name	Type	File Size	Date
No document uploaded			

Cancel Preview Back Continue

STEP 20 / ONLINE APPLICATION – TRANSCRIPT OF RECORDS

No upload of your Transcript of Records is needed here.

Further information on this 2 stage process (1st stage: online application; 2nd stage: postal submission of certified copies) is available via the following link:

<https://www.waste.uni-stuttgart.de/about-us/application-procedure/>

Please scroll down to see the complete information on the window.

The screenshot displays the 'ONLINE APPLICATION' interface of the University of Stuttgart. On the left, a navigation menu lists various university departments and faculties. The main content area is titled 'Detailed Instructions for Applications in International Master Study Programs'. Under the 'Transcript of Records' section, it states: 'No upload of your ToR is needed here. An officially translated (into English or German) and certified copy of your transcript of records needs to be sent to MSc WASTE Office, Universität Stuttgart, Institut für Feuerungs- und Kraftwerkstechnik (IFK), Pfaffenwaldring 23, 70569 Stuttgart, Germany.' It further explains that if the transcript is not available at the time of application, a translated and certified copy of the most recent one should be provided as soon as possible. A link is provided for further information: <http://www.waste.uni-stuttgart.de/before-studying/Application.html>. The interface includes a 'Cancel' button and a 'Preview' button at the bottom left, and 'Back' and 'Continue' buttons at the bottom right.

STEP 21 / ONLINE APPLICATION – CUMULATIVE GRADE POINT AVERAGE

Please upload a letter from your university stating and confirming your final Cumulative Grade Point Average (CGPA). If your final CGPA is not available at the time of application, please provide the most recent one.

Please also include your rank amongst your peers if it is provided by your university. In case you have another university degree (e.g. Master or Diploma), or in case you have more than one university degree, please upload the CGPA of the Bachelor degree which serves as qualification for the application to this specific degree program.

Please scroll down to see the complete information on the window.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', 'Faculties', and 'Other Facilities'. The main content area is titled 'Cumulative Grade Point Average' and includes instructions for uploading a letter from the university. It also provides a section for uploading documents, with a table for 'Current document' and a 'New document' section. The 'Current document' table has columns for 'File name', 'Type', 'File Size', and 'Date', and currently shows 'No document uploaded'. The 'New document' section includes a file upload button and a 'Durchsuchen...' (Browse...) button. The bottom of the window has 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

Universität Stuttgart

User: [Test Student](#)

Search

Log-out

Universität Stuttgart

de/en

ONLINE APPLICATION

[Help](#) [Support](#)

Cumulative Grade Point Average

Please upload a letter from your university stating and confirming your final Cumulative Grade Point Average (CGPA). If your final CGPA is not available at the time of application, please provide the most recent one. Please also include your rank amongst your peers if it is provided by your university.

In case you have another university degree (e.g., Master or Diploma), or in case you have more than one university degree, please upload the CGPA of the degree which serves as qualification for the degree program you are applying for.

Current document

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. The submission of this document is optional. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.

[File](#) [Durchsuchen...](#) Keine Datei ausgewählt.

[Cancel](#) [Preview](#) [Back](#) [Continue](#)

STEP 22 / ONLINE APPLICATION – GRADING SYSTEM

Please provide an explanation, certified by your university, of the grading and awarding system of your university, stating minimum pass marks / maximum achievable marks and how the Cumulative Grade Point Average (CGPA) is calculated from the marks.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. On the left is a navigation menu with categories like 'University of Stuttgart', 'Reclorate', 'Institutions', 'Faculties', and various faculties. The main content area is titled 'Grading System' and contains instructions: 'Please provide an explanation, certified by your university, of the grading and awarding system of your university, stating minimum pass marks / maximum achievable marks and how the Cumulative Grade Point Average (CGPA) is calculated from the marks.' Below this is a table for 'Current document' with columns 'File name', 'Type', 'File Size', and 'Date'. The table is empty with the text 'No document uploaded'. There is a 'New document' section with instructions to upload a single PDF file (max 2 MB) and a 'File' button with a search icon. At the bottom are 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

Universität Stuttgart

User: [Test Student](#)

Search

Log-out

Universität Stuttgart

de/en

ONLINE APPLICATION [Help](#) [Support](#)

[Start of course](#)
[Select desired program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[entrance qualification file](#)
[Master's programme](#)
[Higher Education Entrance Qualification / High School Diploma](#)
[Bachelor's Degree Certificate](#)
[Detailed Instructions for Applications in International Master Study Programs](#)
[Cumulative Grade Point Average](#)

Grading System
[Letter of motivation](#)
[Certificates of Additional](#)

Grading System

Please provide an explanation, certified by your university, of the grading and awarding system of your university, stating minimum pass marks / maximum achievable marks and how the Cumulative Grade Point Average (CGPA) is calculated from the marks.

Current document

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.

[File](#) [Durchsuchen...](#) Keine Datei ausgewählt.

[Cancel](#) [Preview](#) [Back](#) [Continue](#)

STEP 23 / ONLINE APPLICATION – CURRICULUM VITAE

For EPOS-DAAD scholarship applicants it is **mandatory** to upload a **signed CV with date** in this step. **Only signed CVs with date** will be considered. The **Europass-CV template must be used**, please visit the following link:

<https://europass.cedefop.europa.eu/documents/curriculum-vitae>

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar lists various university departments and faculties. The main content area is titled 'Curriculum Vitae' and instructs the user to upload their CV. It provides a link to the Europass-CV template and a table for tracking document uploads.

ONLINE APPLICATION

Curriculum Vitae

Please upload your CV.
We recommend to use the Europass-CV template.
Further information is available via the following link:
<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.

File Durchsuchen... Keine Datei ausgewählt.

Cancel Preview Back Continue

STEP 24 / ONLINE APPLICATION – LETTER OF MOTIVATION

For EPOS-DAAD scholarship applicants it is **mandatory** to upload a **signed** letter of motivation with **current date** in this step. The letter of motivation should be written with reference to your current occupation and choice of postgraduate program(s), having a maximum of two pages.

IMPORTANT: When applying for more than one postgraduate degree from EPOS-DAAD program (maximum 3), you must submit **one motivation** letter explaining why you are applying for these specific degrees and why you chose that priority.

The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Institutions', 'Faculties', and various faculties. The main content area is titled 'ONLINE APPLICATION' and includes a 'Letter of motivation' section. This section instructs users to upload a motivation letter, specifying three points: reasons for applying, previous experience, and other relevant issues. Below the instructions, there is a table for 'Current document' with columns for 'File name', 'Type', 'File Size', and 'Date'. The table currently shows 'No document uploaded'. A 'New document' section provides further instructions on file format (single PDF, max 2 MB) and submission deadline (15.02.2021). At the bottom, there are buttons for 'Cancel', 'Preview', 'Back', and 'Continue'.

University of Stuttgart

User: Test Student

Search

Log-out

University of Stuttgart

de/en

ONLINE APPLICATION

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[entrance qualification for Master's programme](#)
[Higher Education Entrance Qualification / High School Diploma](#)
[Bachelor's Degree Certificate](#)
[Detailed Instructions for Applications in International Master Study Programs](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
[Curriculum Vitae](#)
Letter of motivation
[Certificates of Additional](#)

[Help](#) [Support](#)

Letter of motivation

Please upload a motivation letter, e.g. specifying

1) your reasons why you are applying for this specific degree programme at the University of Stuttgart

2) your previous experience/exposure to the topic

3) any other issues you feel are relevant for the successful completion of the degree programme

Current document

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. The submission of this document is optional. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.

[File](#) [Durchsuchen...](#) Keine Datei ausgewählt.

[Cancel](#) [Preview](#) [Back](#) [Continue](#)

STEP 25 / ONLINE APPLICATION – CERTIFICATES OF ADDITIONAL DEGREES AND TRANSCRIPTS OF RECORDS

For EPOS-DAAD scholarship applicants it is **mandatory** to upload in this step the following documents:

1. **Certificate(s) of Employment** from the employer(s) that proof a **minimum of two years of relevant working experience (after Bachelor's Degree)** at the time of application and if possible, a guarantee of re-employment upon returning home. **Please be aware internship(s) are not considered as working experience.** The certificate must have a **letterhead, signature and official stamp and must be of current date**
2. **If you have completed additional degrees besides the degree used for your application**, you must upload the respective **degree certificates** and **transcripts of records** here (officially authenticated and translated).
3. **For citizens of the People's Republic of China, the Socialistic Republic of Vietnam and Mongolia, you must also submit an original certificate or confirmation of the APS (Akademische Prüfstelle)** at the Embassy of the Federal Republic of Germany in their home country.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar lists various faculties and departments. The main content area is titled 'Certificates of Additional Degrees and Transcripts of Records'. It includes instructions to upload certificates from additional studies and degrees, and a table for 'Current document' with columns for File name, Type, File Size, and Date. Below the table, it states 'No document uploaded'. There is also a section for 'New document' with instructions to upload documents in a single PDF file (maximum 2 MB) and a 'File' button to select documents. The bottom of the interface has 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

STEP 26 / ONLINE APPLICATION – APPLICATION FORM DAAD

For EPOS-DAAD scholarship applicants it is **mandatory** to upload in this step the **signed EPOS-DAAD application form** with current date. Please download the form on the link:

https://www.daad.de/medien/deutschland/stipendien/formulare/forschungsstipendium_en.pdf

Remember to sign the form before uploading it!

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar lists various university departments and faculties. The main content area is titled 'Application form DAAD' and includes instructions for applicants. It mentions that the form is optional for international applicants from developing and threshold countries. A table for 'Current document' shows 'No document uploaded'. Below this, there is a section for 'New document' with instructions to upload a single PDF file (maximum 2 MB) by 15.02.2021. The interface includes a search bar, a 'Log-out' button, and a 'User: Test Student' indicator.

University of Stuttgart

User: Test Student

Search

Log-out

de/en

ONLINE APPLICATION

Academic background
entrance qualification for
Master's programme
Higher Education Entrance
Qualification / High School
Diploma
Bachelor's Degree Certificate
Detailed Instructions for
Applications in International
Master Study Programmes
Cumulative Grade Point Average
Grading System
Curriculum Vitae
Letter of motivation
Certificates of Additional
Courses and Transcripts of
Records

• **Application form DAAD**
Letters of recommendation
Proof of English Language
Proficiency
Proof of German language skills

Application form DAAD

OPTIONAL: Please upload your DAAD-Scholarship Application Form in case you want to apply for a DAAD-scholarship.
Only applicable for international applicants from developing and threshold countries.

Further information is available in our website: <https://www.waste.uni-stuttgart.de/before-studying/Application.html>

Further information is available via the following link:
<https://www.waste.uni-stuttgart.de/before-studying/Application.html>

Current document

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. The submission of this document is optional. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.

Cancel Preview Back Continue

STEP 27 / ONLINE APPLICATION – LETTERS OF RECOMMENDATION

For EPOS-DAAD scholarship applicants it is **mandatory** to upload in this step:

1. **Letter of Recommendation from your Current Employer.** The letter must have a **letterhead, signature and official stamp and must be of current date.**

An academic recommendation letter is optional.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. On the left is a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', 'Faculties', and various faculties. The main content area is titled 'Letters of recommendation' and includes instructions: 'You may upload your Letter(s) of Recommendation if available.' It features a table for 'Current document' with columns 'File name', 'Type', 'File Size', and 'Date', which currently shows 'No document uploaded'. Below this is a 'New document' section with upload instructions and a 'File' button. At the bottom are 'Cancel', 'Preview', 'Back', and 'Continue' buttons. The user is logged in as 'Test Student'.

STEP 28 / ONLINE APPLICATION – PROOF OF ENGLISH LANGUAGE PROFICIENCY

Please provide certified proof of your English language proficiency (i.e. TOEFL or IELTS score report or equivalent). The English test certificate shall not be older than 2 years. If a newer certificate is not available at time of application, please upload the older document. The new language certificate has to be provided prior enrolment.

If your complete education has been conducted in English, an official certificate of your university is required confirming that the language of instruction is English, provided your degree has been completed within the past 3 years. Some exemptions apply to this item, please check our FAQs at the following link:

https://www.waste.uni-stuttgart.de/download/FAQs_WS2022_2023.pdf

Please note: The required proficiency levels are: IELTS (Band 6.5) or TOEFL (score: 550 paper based, 213 computer based, 79 internet based) or Cambridge (C CPE, B CAE).

IMPORTANT: It is not necessary to send the results directly via the TOEFL homepage with the University of Stuttgart Code. Please wait for your hardcopy or digital results and then upload it.

Please scroll down to see all the information on the window.

The screenshot shows the 'ONLINE APPLICATION' interface of the University of Stuttgart. On the left is a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', 'Faculties', and various faculties. The main content area is titled 'ONLINE APPLICATION' and contains a list of links for different application stages. The 'Proof of English Language Proficiency' section is highlighted. It contains the following text:

Proof of English Language Proficiency

Please provide certified proofs of your English proficiency (i.e. TOEFL or IELTS score report or equivalent). The English test certificate shall not be older than 2 years. If a newer certificate is not available at time of application, please upload the older document. The new language certificate needs to be provided prior to enrolment.

If your complete education has been conducted in English, an official certificate of your university is required confirming that the language of instruction is English. If English is your mother tongue, please also provide some form of evidence.

Please note: The required proficiency levels are: IELTS (Band 6.5) or TOEFL (score: 550 paper based, 213 computer based, 79 internet based) or Cambridge (C CPE, B CAE).

It is not necessary to send the results directly via the TOEFL homepage with the University of Stuttgart Code. Please wait for your hardcopy or digital results and then upload.

Current document

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single PDF** file (Portable Document Format, .pdf). If the file format is not stated otherwise in the description above. The maximum file size is 2 MB. If you cannot

Buttons: Cancel, Preview, Back, Continue.

STEP 29 / ONLINE APPLICATION – PROOF OF GERMAN LANGUAGE PROFICIENCY

If this is not available at time of application the document has to be provided by the end of the second semester. Remember that in case you do not have any german language knowledge, you must attend the intensive course offered in September 2022 by the international center of our University. For that course is not necessary to make an additional procedure of registration.

Further information for German courses offered by the language center prior to enrolment at the University of Stuttgart can be found at:
<https://www.student.uni-stuttgart.de/en/international/german-courses/>

The screenshot shows the 'ONLINE APPLICATION' portal of the University of Stuttgart. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', 'Faculties', and various faculties. The main content area is titled 'ONLINE APPLICATION' and includes a 'Help Support' link. The current section is 'Proof of German language skills'. It contains the following text:

Proof of German language skills

If this is not available at time of application the document needs to be provided by the end of semester 2.

Further information for German courses offered by the language centre prior to enrolment at the University of Stuttgart can be found at:

Further information is available via the following link:
https://www.student.uni-stuttgart.de/international/deutschkurse/intensivkurs_deutsch/

Current document

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.

[File](#) [Durchsuchen...](#) Keine Datei ausgewählt.

At the bottom of the application area, there are 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

STEP 30 / ONLINE APPLICATION – OVERVIEW AND CONFIRMATION

Please note: at this point, your application has not been submitted yet!

Please review all your entries thoroughly (you might need to scroll down to the bottom of the page).

The screenshot shows the 'OVERVIEW - APPLICATION NUMBER: 1-00313698' page. It includes a sidebar with the University of Stuttgart navigation menu. The main content area contains a 'PLEASE NOTE' section with instructions to review entries and a 'Pleaded note' warning that submitted applications cannot be changed. Below this is the 'Start of course' section for Wintersemester 2021/22, followed by the 'Select degree program' section with dropdown menus for 'Type of studies' (Master programme), 'Intended degree' (Master of Science), 'Degree program' (Air Quality Control, Solid Waste and Waste Water Process Engineering (WASTE)), 'Entrance semester' (1 - Manual admission), and 'Form of studies' (Consecutive master program). At the bottom, there are two checkboxes: 'I have already studied at a university/college before.' (checked) and 'I have already applied once for the selected degree program at Uni Stuttgart within the last year.' (unchecked).

Choose **Back** in order to edit incorrect entries.

At the bottom of the page, you are asked to confirm your application:

The screenshot shows a 'Confirmation' dialog box. It contains the text: 'Please click "Back" in order to revise incorrect details. Check the box and click "Send" to transmit your date. After clicking "Send" no further correction of your details is possible any longer!'. Below this is a checkbox labeled 'I hereby confirm that the given information is correct and complete. I am fully aware that any false information on my behalf can lead to an exclusion from admission and enrolment at the university. I confirm that I have read and accept the data privacy policy for studying at Universität Stuttgart [www.student.uni-stuttgart.de/studienorganisation/datenschutzerklaerung/]'. At the bottom, there are 'Cancel', 'Back', and 'Send' buttons. The 'Send' button is circled in orange.

If everything is correct, tick approval checkbox and click **Send** to submit the application electronically.

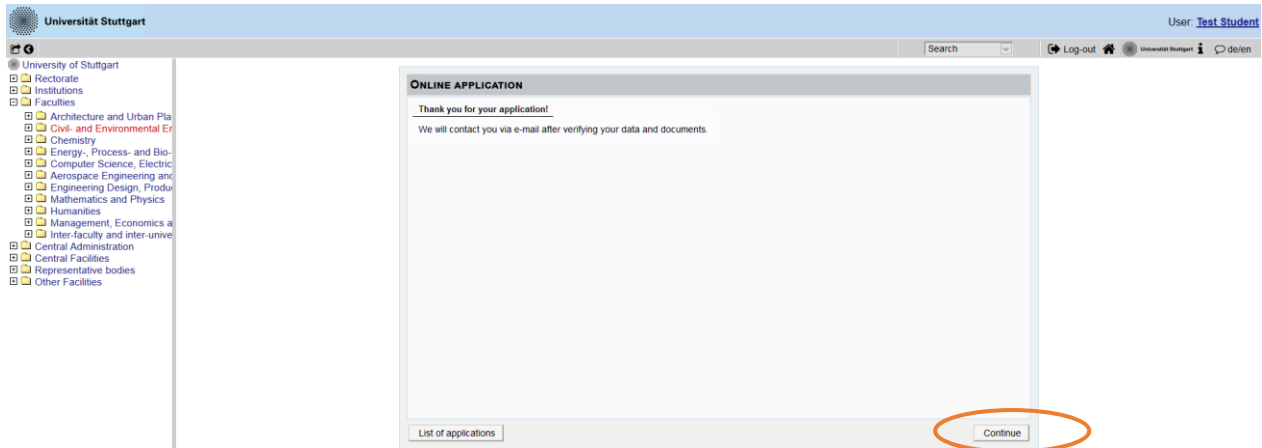
IMPORTANT: You will not be able to change any entries of the submitted application. Moreover, you will not be able to issue a new application for the same study program.

STEP 31 / ONLINE APPLICATION – APPLICATION COMPLETED

Congratulations!

You successfully submitted your application for the Master of Science Study program WASTE.

You may now ***Continue***:



STEP 32 / ONLINE APPLICATION – APPLICATION STATUS

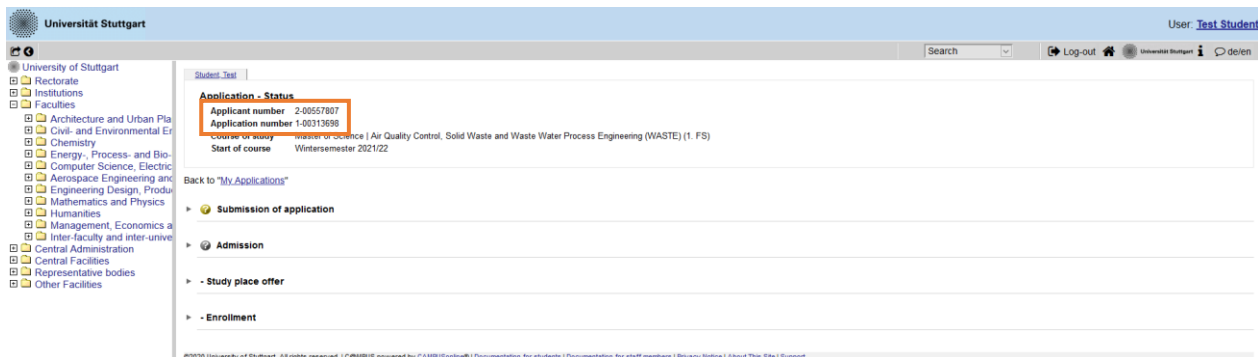
After you submitted your application and continued, the application status overview appears including:

1. Status of the submission under **Submission of application**
2. Details of the admission procedure and the results of admission procedure under **Admission**
3. **Study place offer** (please note: you can accept or decline the study place only after you have received the admission)
4. **Enrolment** (please note: at the moment of application, no information is available)



Please remember that you need to enter your **Applicant number** and your **Application number** (please see orange box below) in the Short Application Form for the second step of your application. The **Short Application Form** is downloadable from the MSc WASTE website:

<http://www.waste.uni-stuttgart.de/before-studying/Application.html>



By clicking on **My Applications** (please see orange circle below) you will be forwarded to the window where all your applications appear, in case that you applied for more than one Master Program at the University of Stuttgart.

The top screenshot shows the 'Application - Status' page. The left sidebar lists the University of Stuttgart and its various faculties. The main content area displays application details for 'Application number 2-00557807' and 'Application number 1-00313698'. A link 'Back to My Applications' is circled in orange. Below this, there are sections for 'Submission of application', 'Admission', 'Study place offer', and 'Enrollment'.

The bottom screenshot shows the 'My Applications' page. The left sidebar is the same. The main content area displays a table of applications. The first application is for 'Wintersemester 2021/22' and 'Master of Science'. The table has columns for 'Application number', 'Degree program', 'Submission of application', 'Admission', 'Study place offer', 'Enrollment', and 'Operations'. The first application is listed with '1-00313698' and 'Air Quality Control, Solid Waste and Waste Water Process Engineering (WASTE)'. The 'Submission of application' column shows '03.08.2020'. The 'Admission' column shows 'Manual admission'.

Congratulations, you now successfully completed **step 1: completion of application for admission to winter term 2022/2023 and application to EPOS-DAAD scholarship in the C@MPUS online application portal**. Your application is not complete yet: now you must complete step 2 (see below).

STEP 33 / POSTAL APPLICATION – FINAL STEP

Please be once again reminded that your application is only valid when you also completed **step 2: postal submission of the required application documents (short application form and transcript of records) to the WASTE Office:**

**MSc WASTE Office
Universität Stuttgart
Institut für Feuerungs- und Kraftwerkstechnik
Pfaffenwaldring 23
D-70569 Stuttgart
Germany**

Upon arrival of your complete set of application documents by post, you will receive a confirmation email by the M.Sc. WASTE Office.

The short application form can be downloaded from our website.

Thank you very much! We wish you much success with your application to the MSc Program WASTE in Stuttgart

Further information

You have further questions concerning the **enrollment**:

→ Please contact the [Admissions Office for Foreign Citizens of the University of Stuttgart](#).

You have questions concerning **technical problems with C@MPUS**:

→ Please send an email to: support@campus.uni-stuttgart.de

You have questions regarding the M.Sc. WASTE program:

→ Please contact the M.Sc. WASTE Office: info@waste.uni-stuttgart.de

You have general questions concerning other degree programs:

→ Please contact the office of International Affairs:

<https://www.uni-stuttgart.de/en/study/international/>

OR

the Student Counseling Center (ZSB) of the University of Stuttgart:

<https://www.uni-stuttgart.de/en/study/>

Of course you are welcome any time to visit the
M.Sc. WASTE Website:

<http://www.waste.uni-stuttgart.de/>